

Program Guidelines for the Master Degree Program in School of Public Health

Amended and approved by the Academic Affairs Meeting on May 16, 2019

Amended and approved by the Academic Affairs Meeting on September 22, 2021

Amended and approved by the Academic Affairs Meeting on May 17, 2024

Amended and approved by the Academic Affairs Meeting on September 18, 2024

- I. Maximum length of study: same as specified by TMU regulations.
- II. Course Credits and Graduation Requirements
 1. Students should select courses from one of the following tracks: Environmental & Occupational health, Epidemiology & Biostatistics, or Health Behavior & Policy. The track selected should be consistent with the specialty of one's academic advisor.
 2. One needs to fulfill the "Mandatory / optional course" specifically for his or her year of enrollment to graduate.
 3. Those enrolled in 2024 (academic year) must complete at least 36 hours of the "Research and Learning Passport" program. After passing the review, students will be eligible to apply for the defense.
 4. Graduation requirement for English proficiency should adhere to TMU Guidelines for Graduate School English Language Proficiency Requirements.
- III. Academic advisor
 1. In accordance with TMU Guidelines for Advisors' Qualifications
 2. Application form to select an advisor should be submitted to the department in the first semester of study, and to be approved by the program director.
 3. Advisor can continue to serve as a co-advisor after retiring from TMU.
 4. When changing academic advisor, a formal application should be submitted to the department, and to be approved by the academic advisory board. Students can only change academic advisor once for the entire duration of study. Credits and course work should be adjusted as well, in accordance with the area of specialty of the new advisor.
 5. Each faculty can advise the maximum of two students per year (not including students from other department).
 6. Student should complete a thesis related to the specific track of study.
- IV. Thesis topic and defense

1. Thesis oral defense should be conducted in accordance to TMU Implementation Guidelines of Master and PhD Degree Examination Regulations.
 2. Students who have fulfilled all credit requirements and have passed all classes should attend a thesis proposal defense session and a thesis progress report session. The sessions can be conducted either in the form of an in-person oral presentation or in the form of reviews, to be determined by the joint review board. Thesis topic and content should be within the scope of public health research. Upon approval by the joint review board, students can then proceed to apply for a formal oral defense.
 3. When holding the defense, student must provide the "Turnitin Report" for review by the defense committee. The similarity index for both the draft and the final version of the thesis must not exceed 30% (with appropriate exclusion of references and quoted material). If plagiarism or any form of academic misconduct is confirmed by the defense committee, the student will be deemed to have failed the defense.
 4. The thesis should be revised based on comments from oral defense committee members, after passing the oral defense. Upon fulfilling requirements of university administrative procedures, diploma can then be awarded.
- V. Issues or topics not covered here in this document should comply with other regulations of Taipei Medical University and Ministry of Education.
- VI. Guidelines and any modifications of guidelines specified here in this document is effective upon approval by the Academic Affairs Committee.